



Naviance Course Planner

High School



This year 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students will update their 4 year plans.





#### Course planning in Naviance will help students:

- develop long-range plans
- help students realize their ultimate postsecondary goals.
- maximize the rigor of their course work
- gain insight into how well their course plan will prepare them for specific types of colleges.



- Important note: Naviance is not a master scheduling program or a course request manager.
- Student course requests for the will be made through Skyward Family Connection as usual.
- Naviance course planner is a planning tool only.

The following slides will walk students through the course planner tool.



#### Log Into Family Connection.

#### www.naviance.com

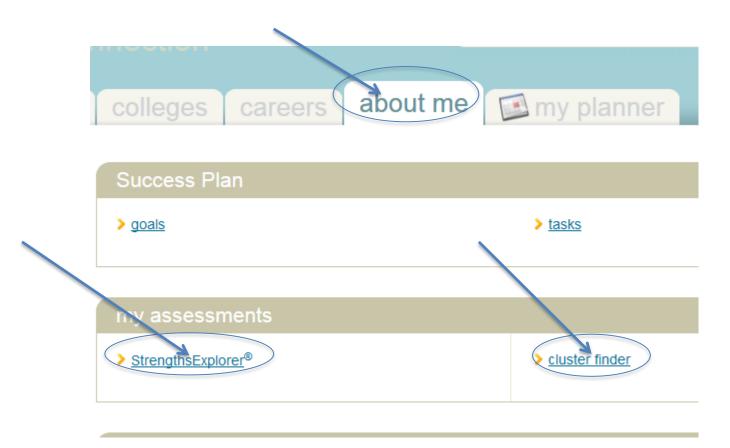
Search for your school using the school's zip code.

Your username and password are the same you use to login on school computers.

Welcome to Family Connection Please use your Student Access username and password
username
password
□ remember me
Log In  forqot your password? need additional help?

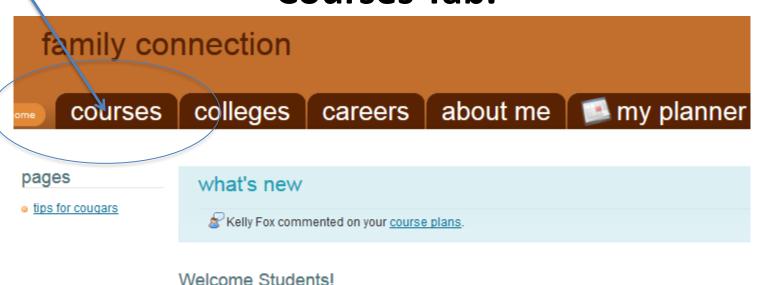


\*Before beginning a 4 year plan, students may want to refer to the results of their StrengthsExplorer or Career Cluster Finder assessments to help make a decision about their endorsement. Click the 'about me' tab to view results or take the assessments. .





### To review or create a 4 year plan, click on the Courses Tab.



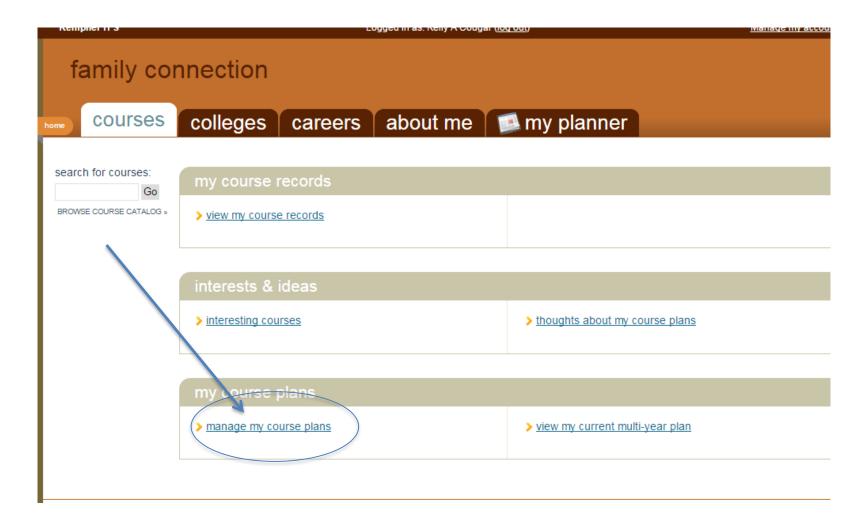
#### Welcome Students:

Welcome to Family Connection by Naviance!

Family Connection is designed to assist our students with college and career planning. Utilizing the tools above will help you to set <u>future goals</u> for yourself, build a professional <u>resume</u> that can help you to get a j



#### Click on Manage My Course Plans.





9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> Grade students have the option to review and edit their 'current plan' OR 'add a new plan' from scratch.

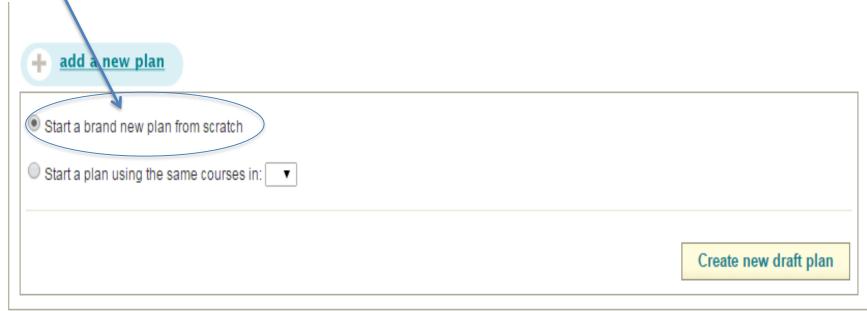
MANAGE YOUR PLANS	
Your Current Plan(s) 🕕	STATUS
Public Services Distinguished Endorsement Draft Plan	In Progress

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OR | add a new plan

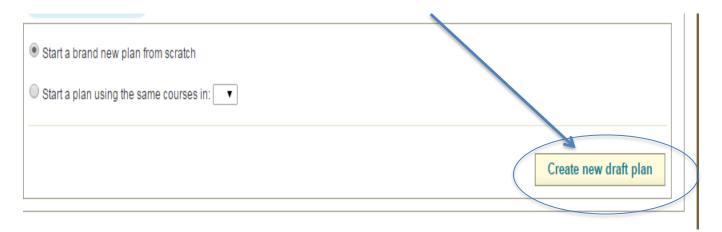


If adding a new plan, select 'start brand new plan from scratch'.



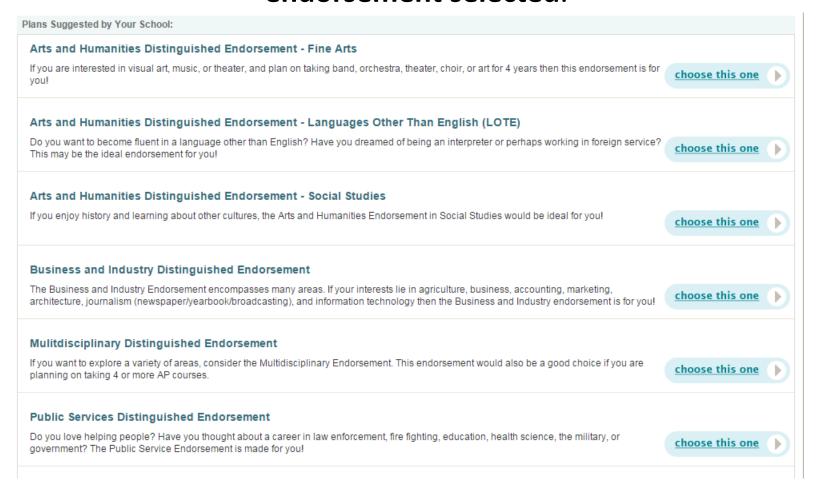


### Then select 'Create new draft plan'.





## Select a plan by clicking 'choose this one' next to the plan of your choice. The plan selected should correspond with the endorsement selected.



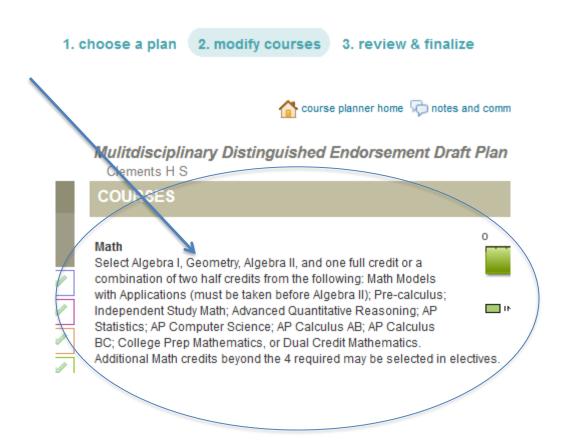


### Start building your plan by clicking on the requirements on the left hand side of the screen



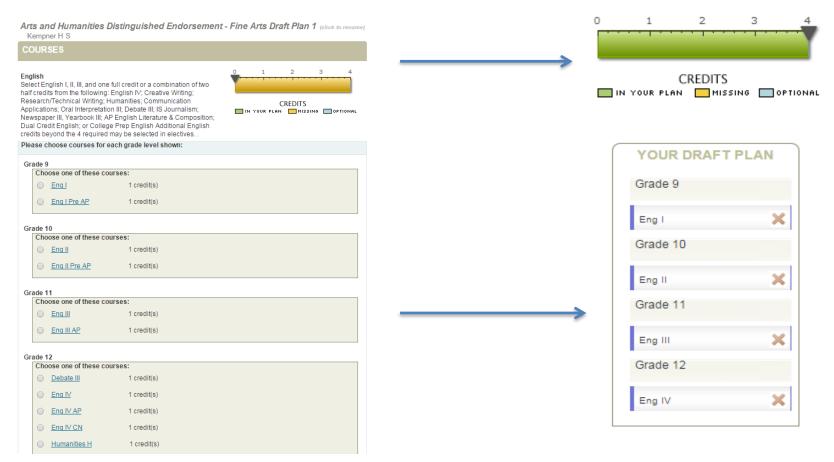


# Be sure to read the details for each requirement. This information tells exactly what credits you need to fulfill that requirement.



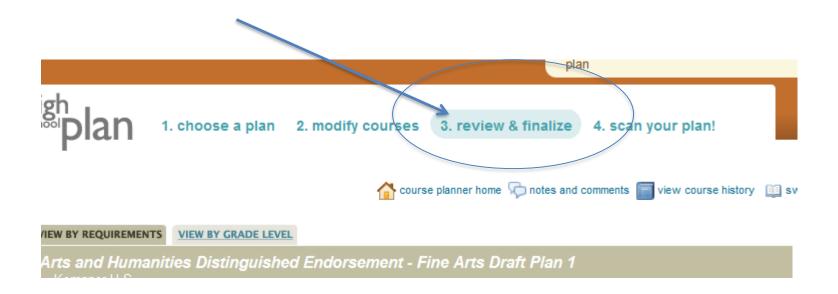


## Select courses for each requirement. As you start building your plan, the courses begin to populate in your draft plan. Your credits scale will also reflect courses in your plan.



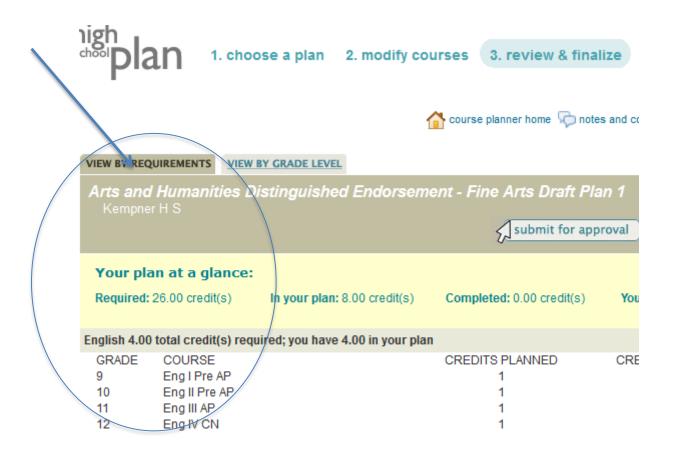


At any time when building a course plan, students may click 'Review and Finalize' to review the plan while also getting alerts about credit gaps.



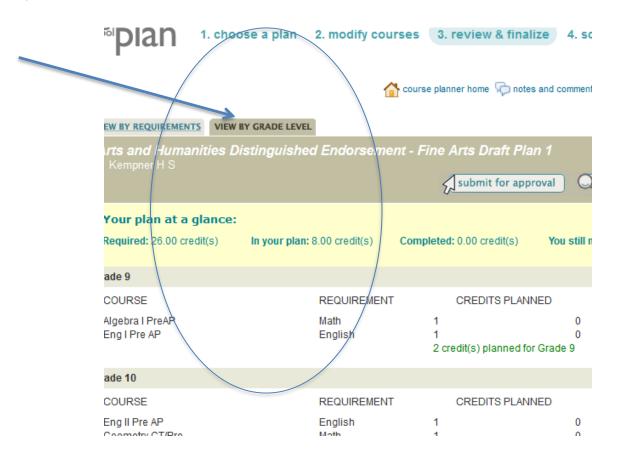


#### Students may view their plan by requirement...



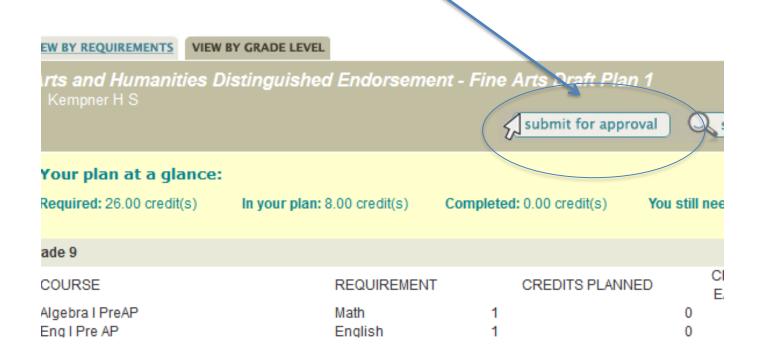


...or by grade level. Viewing the plan by grade level is helpful in ensuring the student has planned 7 credits per year.





The student must submit their plan to their counselor for approval. Once approved, the plan becomes the student's current plan and may no longer be edited.





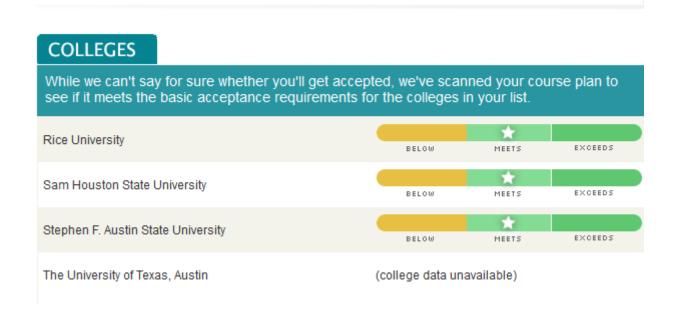
Draft Plan

Once a plan has been completed, students may scan their plan to see how well their plan prepares them for various types of colleges. This option is not available for 8<sup>th</sup> grade.



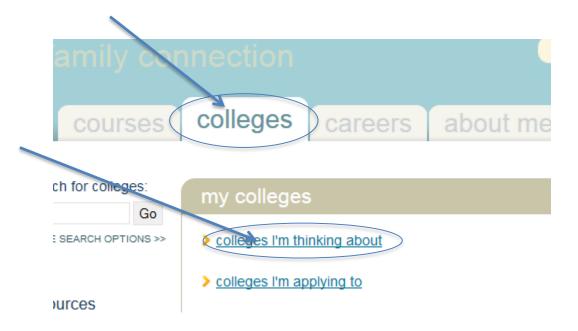


Scanning the plan also give students a sense of how their plan stacks up against basic entrance requirements for colleges in their 'Colleges I'm Thinking About' list.



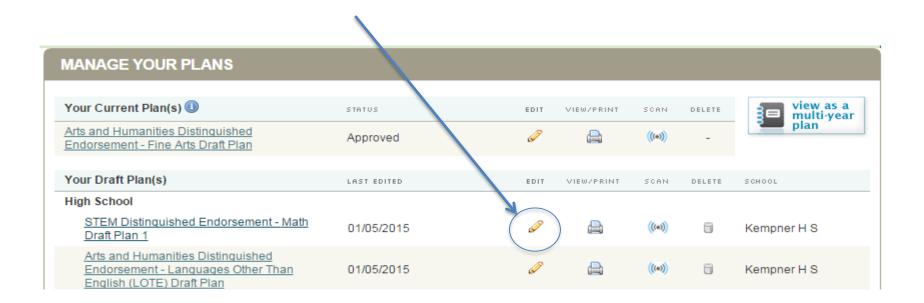


Students may add colleges to their list by going back to their home page and clicking the 'colleges' tab. From there, they may click 'colleges I'm thinking about' and add schools to their list.





If you need to work on a draft plan or edit your plan, you can do so by selecting the 'edit' pencil next to the name of the desired plan.





For questions about 4 year planning, choosing endorsements, high school graduation requirements, or general questions, please contact your school counselor to schedule a personal appointment.

